

**Sandgroper Caravanners Inc.**  
**Minutes of Management Committee meeting**  
**held at 23 Kishorn Road, Applecross**  
**19<sup>th</sup> February 2020 at 7pm**



**In attendance:**

Sharon Burge, Thelma Forbes, David Hiscock, Cindy Jordan, Roy Lundy, Helen Schell and Dianne Young

**Apologies:**

Brian Adams, Brian Bizzill and Alan Kirby

**Meeting opened:** 7:05pm

**Minutes:**

As all members had received and read the minutes from the meeting held on 29<sup>th</sup> November 2019 they were approved as correct.

Moved by, Sharon Burge

Seconded, Thelma Forbes

Minutes from previous meeting accepted unanimously

**Key matters arising from minutes:**

A discussion was held over the WAACCI Draft Business Plan and the forum being held on 26<sup>th</sup> Feb 2020. David asked if each committee member could read the Business Plan and if they had any suggestions, they would like to put forward for the future of WAACCI to email our Club Representatives, Brian and Helen Bizzill.

**Correspondence:**

**Inward:**

04.12.19 Email from John Bradley, Minutes AGM & Delegates meeting held 27<sup>th</sup> Nov 19

09.12.19 Email from John Bradley, Caravanswest update Vol 21, No. 6

10.12.19 Email from John Bradley, Newsflash, re State Rally 2020

13.12.19 Email from Ashley Hams, re future of WAACCI and Club Forum

15.12.19 Email from Gary Fitzgerald, advising that system has been fixed with inactive members

18.12.19 Email from Taunton Farm Holiday Park, confirmation of reservation

21.12.19 Email from Richard Palmer, to confirm State Rally scheduled for 23<sup>rd</sup> – 26<sup>th</sup> Oct 2020

31.12.19 Email from Robyn Omacini, advising that she is unable to attend Binningup rally as a visitor

31.12.19 Email from Ashley Hams, re WAACCI forum on 26<sup>th</sup> Feb and forum in Bunbury on 1<sup>st</sup> Feb

09.01.20 Email from Richie Palmer, Agenda for Delegates meeting 15<sup>th</sup> Jan 20 and Minutes AGM & Delegates meeting held 27<sup>th</sup> Nov 19

10.01.20 Email from Richie Palmer, requesting information on club delegate

14.01.20 Email from Richie Palmer, treasurers report for Delegates Meeting  
14.01.20 Email from Gary Fitzgerald, advising that problem with Rally Host has been fixed  
18.01.20 Email from Richard Palmer, Minutes from Delegates Meeting, Treasurers Report & Caravanswest Update News  
18.01.20 Email from Westside Caravanners advising they did not support the WAACCI Draft Business Plan  
23.01.20 Email from David Hiscock, advising that his friends Ken & Annette Messenger will be attending Binningup as a visitor  
23.01.20 Email from Ken & Annette Messenger advising that they will be attending Binningup Rally as a visitor  
25.01.20 Email from Ken & Annette Messenger advising that the caravan park is full and they cannot attend Binningup  
29.01.20 Email from Allan & June Foote requesting 12 months leave of absence  
30.01.20 Email from Ashley Hams, Update on Clubs Forum for WAACI Future  
03.02.20 Email from Sue Del Borello, Barking Gumnuts Club re fundraising by selling movie tickets  
06.02.20 Email from Richie Palmer re, Road Safety Survey and asking for volunteers to man WAACCI stand at Perth Caravan & Camping Show.

### **Outward:**

04.12.19 Email to all members, Minutes AGM & Delegates meeting held 27<sup>th</sup> Nov 19  
10.12.19 Email to all members, Newsflash re State Rally 2020  
11.12.19 Email to all members, Caravanswest update Vol 21, No. 6  
15.12.19 Email to Gary Fitzgerald re problem with system access for inactive members  
23.12.19 Email from Helen Bizzill to Ashley Hams, advising that her and Brian will be the representatives for Sandgroppers, and answer Ashley's questions re WAACCI restructure  
12.01.20 Email to Robyn Omacini, thanking her for her email and sent a copy of our 2020 Rally List  
12.01.20 Email to members, re dates for State Rally 2020  
12.01.20 Email to Richie Palmer, supplying details of our club delegate  
12.01.20 Email to Club Delegate, Chris Young, WAACCI Agenda for Delegates meeting 15.1.20 and Minutes AGM & Delegates meeting held 27<sup>th</sup> Nov 19  
12.01.20 Email to members, WAACCI Agenda for Delegates meeting 15.1.20 and Minutes AGM & Delegates meeting held 27<sup>th</sup> Nov 19  
14.01.20 Email to Chris Young, treasurers report for Delegates Meeting  
14.01.20 Email to Brian & Helen Bizzill, re WAACCI forum on 26<sup>th</sup> Feb & forum Bunbury on 1<sup>st</sup> Feb  
14.01.20 Email to Gary Fitzgerald, re Rally Host information dropping off system  
29.01.20 Email from David Hiscock to Allan & June Foote, acknowledgement of request for 12 months leave of absence.  
30.01.20 Email to Brian & Helen Bizzill re Update on Clubs Forum for WAACI Future  
30.01.20 Email to members, Minutes from Delegates Meeting, Treasurers Report & Caravanswest Update News  
06.02.20 Email to members, re, Road Safety Survey and asking for volunteers to man WAACCI stand at Perth Caravan & Camping Show.

Inward and outward correspondence moved by, Roy Lundy  
Seconded, Sharon Burge  
Inward and outward correspondence accepted unanimously.

### **Treasurer's report:** - Sharon Burge

- Sharon tabled the Treasurers Report dated 17<sup>th</sup> February 2020
- Our current bank balance is \$2,503.08
- All fees have been paid except for 1 Associate member, Merle Burn. Sharon has sent Merle 3 invoices and not heard from her. Sharon will now email Merle and ask if she would still like to be a member of Sandgropers.
- Dianne advised that she had notified WAACCI of our caravan numbers for our annual insurance and advised that Associate Members were optional. Dianne will notify WAACCI our numbers for Associate Members as they need to be insured as well.

**Action: Dianne**

Treasurer's report moved by, Roy Lundy

Seconded, Helen Schell

Treasurer's report accepted unanimously

### **Membership Secretary's report:** - Brian Adams

- Dianne tabled the Membership Secretary's report provided by Brian
- David read report to members.

Membership Secretary's report moved by, Sharon Burge

Seconded, Cindy Jordan

Membership Secretary's report accepted unanimously

### **Rally Coordinator's report:**

- Brian was absent from meeting and had nothing to report.
- There has been some confusion with the new members booking their sites for future rallies. David explained that it was the Rally Coordinator's job to confirm numbers with the Caravan Park for each rally and confirm the length of van with them. It is imperative that members register early on the website as this will ensure the Rally coordinator can provide plenty of notice and accurate information to the Caravan Park. Recently we have had an exception when members have had to book their own sites at the park and pay a deposit in advance. If this is the case, the Club Secretary or the Rally Coordinator will notify members by email.

### **General business:**

Previous meeting

- Brian Adams to write to Anne Boan & Anton Riegger to inform them that they have been accepted as Associate Members and to contact any past members that may qualify to become Associate Members and offer them a possible Associate Membership.

**Action to be carried: Brian Adams**

- Brian Adams to notify Ronnie Adams of any new Associate Members so that they can receive a copy of the Gossip.

**Action to be carried: Brian Adams**

- David Hiscock tabled a draft Bylaw for pro rata fees for new members. A discussion was held and all of the committee were pleased with the draft.

**Notice of Motion.**

Roy Lundy moved a motion that the Committee accept the proposed Bylaw.

Motion seconded by, Sharon Burge. Carried.

David will update Bylaws and Dianne will put new Bylaws on website and notify members.

**Action: David and Dianne**

- David Hiscock tabled a Charter for the Club on club values and behaviors. Roy suggested that it be put in each new member pack and that it be listed in the next issue of the Gossip. Thelma suggested it get read out at the next AGM and at the opening of each rally David could read out one of the values. Dianne to issue Ronnie a copy for the next issue of the Gossip.

**Action: Dianne**

- Dianne Young to contact Ronnie Adams and advise that the Gossip is to be distributed to current and associate members only. Dianne to supply Ronnie with a list of email addresses for these members.

**Action: Completed**

This meeting

- 2020 State Rally and Sandgropers October rally, both planned for same weekend in October. After a brief discussion it was decided that the Club support WAACCI and cancel our club rally planned for October.

**Notice of Motion.**

Helen Schell moved a motion that we defer our rally planned for October 2020.

Motion seconded by, Cindy Jordan. Carried.

Roy suggested that the Sandgropers stand back a bit from this year's state rally and perhaps help out but not become a major organiser.

- Allan & June Foote have requested 12 months leave of absence. All of the committee accepted and Dianne to write to June & Alan.

**Action: Dianne**

- Cindy put forward a suggestion that we introduce at least another rally each year. She said that not holding a rally in December and January each year only provides members with 10 rallies per year. Thelma said that we use to have a rally each year on the long weekend in January. Dianne said that we use to have a New Year's Eve rally each year and David suggested that we should reintroduce it. Roy said that we won't be able to get into popular parks each NYE but sites similar to Pinjarra are good. The committee held a brief discussion and it was decided that the committee are open to rallies at Easter, long weekend's and NYE and would like Brian Bizzill to look at a rally for NYE this year.

**Action: Brian Bizzill**

- Dianne had an email from Susan Del Borello, Barking Gumnuts Caravan Club, regarding selling of movie tickets. The Sandgropers could fund raise and earn .50 to .75 cents per ticket. The committee decided that Sandgropers would not be interested in this offer.

**Meeting Closed:** 9pm

**Next Management Committee meeting:**

Guilderton Caravan Park, May 2020 and Nannup Caravan Park, August 2020.

Signed as a true and correct record of the meeting:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

***Attachments***

Treasurers Report dated 17<sup>th</sup> February 2020

Rally Coordinators Report

Sandgroper Caravanners Inc, Draft bylaw for pro rata fees

Sandgroper Caravanners Inc, Proposed Values